

# Kalamazoo Public Schools and Kalamazoo Education Association Grievance Report

Grievance No	Date Filed:
Name of Grievant(s):	Building/Work Site:

## Step 1: Building Level

A. Date Cause of Grievance Occurred:	Date Informal Meeting Held:
B. Statement of Grievance:	
C. Specific Section(s) of Contract Alleged to Have Been Violated:	
D. Relief sought:	
Signature of Grievant:	Date :
E. Disposition of Principal:	
Signature of Principal:	Date:

F. Position of Grievant(s):	Date:
G. Position of Association:	Date:

## Step 2: Central Administration

A. Date Received by Asst. Supt. Human Resources:	Date Meeting Held:
B. Disposition of Asst. Supt. Human Resources:	
Signature of Administrator:	Date:
C. Position of Grievant:	
Signature of Grievant:	Date:
D. Position of Association:	
Association Signature:	Date:

## Step 3: Superintendent

A. Date Received by Superintendent:	Date Meeting Held:
B. Disposition of Superintendent:	
Signature of Superintendent:	Date:
C. Position of Grievant:	

Signature of Grievant:	Date:
D. Position of Association:	
Association Signature:	Date:
<b>Step 4: Arbitration</b>	
A. Date Submitted to Arbitration:	
B. Party Submitting to Arbitration:	
C. Disposition and Award of Arbitrator:	
Signature of Arbitrator:	Date:

NOTE: All provisions of Article XVII of the current Agreement between the Board and K.C.E.A. **WILL BE STRICTLY OBSERVED IN THE SETTLEMENT OF GRIEVANCES.**